


INTER-OFFICE CORRESPONDENCE

Los Angeles Unified School District

TO: Carol Truscott, Superintendent
Local District 7

DATE: April 21, 2008

FROM: Bob Spears, Director of Emergency Services 
Office of Environmental Health and Safety

SUBJECT: OUTSTANDING EFFORT AT MUIR MS

I am writing you to tell you how impressed I am with the emergency preparedness work being done at Muir Middle School.

On a recent visit to the school I had the pleasure of inspecting their emergency supplies and watching their "Shake 2008" earthquake drill. I was very impressed at how thorough and complete the school has been in preparing for an emergency. Their supplies were well organized and accessible. Their emergency plan was well reasoned and documented. During the drill everyone participated and took the event seriously. The students were very cooperative. I can tell that a great deal of thought and effort went in to the planning and execution of this assignment.

The Office of Emergency Services is making a video for parents about what they can expect a school to do during an emergency. I am using Muir MS in that video because of the diligent work of the Principal, Mr. Olivo and Assistant Principal, Mr. Kaloostian.

I commend them for their hard work which is why I am going to use this school as an example to others.

BS:gc

cc: Mr. Michael Olivo
Mr. Gary Kaloostian