

Dear Parent/Guardian,

Welcome to John Muir Middle School and congratulations! Your child is a member of the Leadership Personalized Learning Environment (PLE) team. We are looking forward to the opportunity of working with you and your child. We are committed to helping your child succeed and achieve his or her goals and to develop into a future leader.

Each of us will implement our own classroom and discipline policies. However, there are certain expectations that we both share. Every Wednesday, there will be a mandatory Study Hall after school from 3-4 pm for students who do not comply with the following expectations:

- Come to class on time (your child must be in his/her seat when the bell rings).
- Make up all missing assignments if absent. If your child is absent for more than three days, the parent/guardian is expected to contact both teachers.
- Complete all in-class and homework assignments. Your child will have homework every day.
- Wear the required school uniform.

In each of our classes students must have the following materials with them in class each day:

- Pencils and pens
- Pencil sharpener
- One pack of lined notebook paper
- 3 ring binder with dividers
- Adhesive (glue stick OR scotch tape OR mini stapler)
- A 24 pack of crayons

Your child will earn his/her grade in our classes by completing assignments for points. We use a basic grading scale as follows:

A = 90 - 100%
 B = 80 - 89%
 C = 70 - 79%
 D = 60 - 69%
 F = 0 - 59%

We will use technology, multimedia, as well as other interactive resources. In class we will watch films, some of which may be rated PG. If you do not want your child watching PG films, please contact us.

You as parents are a vital part of your child's success and we wish to partner with you in your child's education. Please look forward to a phone call from us inviting you to Back to School Night. If you have any questions or concerns, please feel free to call (323) 565-2200, stop by the school, send a note, or email us. We are looking forward to a productive and exciting year ahead!

Sincerely,

Margarita Wang
 English & History
 Mww4195@lausd.net

Jessica Lessing
 Math & Science
 jessica.lessing@lausd.net

(Please tear off and return to Ms. Wang by **September 5, 2008**.)

This signature verifies that I have read and understand the requirements for sixth grade.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Contact Information: Home Phone: _____ Cell Phone: _____

Work Phone: _____

Please circle where you would like us to call to contact you: HOME CELL WORK