



September 8<sup>th</sup>, 2008

Dear Parents/Guardians:

It is my pleasure to welcome you to the "Muir" family. We are so excited to work with your student for the 2008-2009 school year. I would like to take the time to introduce myself and the curriculum students will be using this year. My name is Ms. L. Hamilton and I am your students' teacher for both 6<sup>th</sup> grade English & History/Social Studies. It is my goal that we work together supporting your student in helping them to meet their Individualized Education Plan goals and objectives. We will use strategic intervention to help your student improve in the areas of reading fluency, decoding and comprehension while teaching them grade level content for both English and History.

Below is an overview of the curriculum students will use in the classroom.

**6<sup>th</sup> Grade English:**

Prentice Hall Timeless Voices, Timeless Themes-Copper Level

**6<sup>th</sup> Grade History/Social Studies:**

History Alive: The Ancient World

**Intervention Curriculum:**

Rewards-Reading Decoding

6-Minute Fluency- Reading Fluency

Accelerated Reader- Reading Comprehension

Step Up to Writing & Rewards Sentence Refinement

**Homework:**

Homework is generally given 3 days out of the week. (Monday, Tuesday, Wednesday)  
It is due the next day unless the student is given a different due date.

**Materials:**

- Two sharpened pencils, two pens (blue or black) and erasers
- Lined notebook paper
- 1 three ring binder
- 1 pack of dividers

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**Grading Policy:**

4- A	89-100=A
3-B	79-88=B
2-C	69-78=C
1-D	59-68=D
	Below 59=F

Students who earn more than (3) tardies in a reporting period will receive a "U" for cooperation.

Students who are missing more than (3) assignments home/class work combined will receive a "U" for work habits.

**Discipline:**

It is important for students to arrive to school/class on time with materials and prepared to work. Students are strongly encouraged to follow class agreements and school rules to avoid disciplinary action. In the event a student has difficulty complying, the following steps will occur.

- 1<sup>st</sup>- Verbal Warning
- 2<sup>nd</sup>- Phone call home
- 3<sup>rd</sup>- Lunch/after school detention
- 4<sup>th</sup>-parent conference
- 5<sup>th</sup>- On/off campus suspension

**Late & Make Up Work:**

If you miss an assignment due to absence you will have (1) day to turn in the assignment. Make up work must be arranged with the teacher on an individual basis depending on the circumstance.

**Restroom Policy:**

Use the restroom before & after school, during passing periods, at lunch and/or nutrition.

To ensure academic and citizenship success, students will benefit most when the school community including parents, teachers, students and staff work together. Therefore, I do encourage parents to call or visit if you have any questions or concerns as I will do the same. I can be reached at 323 565 2200

- Sincerely,

Ms. L. Hamilton